

MONTANA LAW PROHIBITS DISCRIMINATION & RETALIATION

in employment, housing, education, public accommodations, credit, finance, insurance, & state / local government.

Discrimination is unlawful if based on one of these protected classes:

ANY AGE

PHYSICAL DISABILITY

MENTAL DISABILITY

RACE / COLOR

NATIONAL ORIGIN

MARITAL STATUS

RELIGION/CREED

VACCINATION STATUS

FAMILIAL STATUS
IN HOUSING

SEX
(INCLUDING PREGNANCY, SEXUAL
ORIENTATION, & GENDER IDENTITY)

POLITICAL BELIEFS
IN GOVERNMENTAL SERVICES OR
GOVERNMENT EMPLOYMENT

FOR MORE INFO CONTACT THE MONTANA HUMAN RIGHTS BUREAU

P.O. BOX 1728, HELENA, MT 59624-1728

(406) 444-2884 OR 1 (800) 542-0807 (RELAY SERVICE 711)

MONTANADISCRIMINATION.COM



MONTANA'S MINIMUM WAGE

(Effective 1/1/2025)

\$10.55*

*The minimum wage is subject to a cost-of-living adjustment based on the Consumer Price Index no later than September 30th of each year. Montana's minimum wage is to be the greater of the federal or current state minimum wage.

Exception: A business not covered by the Fair Labor Standards Act whose gross annual sales are \$110,000 or less may pay \$4.00 per hour. **However**, if an individual employee is producing or moving goods between states or otherwise covered by the Fair Labor Standards Act, that employee must be paid the greater of either the federal minimum wage or Montana's minimum wage.

NO TIP CREDIT, TRAINING WAGE OR MEAL CREDIT IS ALLOWED IN THE STATE OF MONTANA

OVERTIME PAY

Employees who work in excess of 40 hours in a workweek must receive overtime compensation at a rate of at least 1½ times their regular hourly rate for those hours worked over 40. There are exclusions from overtime pay. This information can be obtained by calling our office at (406) 444-6543.

PAYMENT OF WAGES

WHILE STILL EMPLOYED: An employee must be paid within 10 business days after the end of the pay period.

WHEN SEPARATED FROM EMPLOYMENT: When an employee quits, wages are due on the next scheduled pay day for the period in which the employee was separated, or 15 calendar days, whichever occurs first.

TERMINATED FOR CAUSE: When an employee is laid off or discharged, all wages are due immediately (within four hours or end of the business day, whichever occurs first), unless the employer has a preexisting, written policy that extends the time for payment. The wages cannot be delayed beyond the next pay day for the period in which the separation occurred, or 15 calendar days, whichever occurs first.

FOR ADDITIONAL INFORMATION PLEASE CONTACT:

DEPARTMENT OF LABOR & INDUSTRY
PO BOX 201503
HELENA MT 59620-1503
PHONE (406) 444-6543
EMAIL: DLIERDWage@mt.gov

Please visit us on the web at:
www.mtwagehourbopa.com

EMERGENCY

AMBULANCE _____

FIRE – RESCUE _____

HOSPITAL _____

PHYSICIAN _____

PHYSICIAN _____

ALTERNATE _____

CPR CONTACTS _____

Name

Ext. _____

Name

Ext. _____

Name

Ext. _____



ATTENTION EMPLOYEES

Your Job Is Covered By Montana Unemployment Insurance FOR WHICH CONTRIBUTIONS TO THE FUND ARE PAID BY YOUR EMPLOYER

If you become unemployed through no fault of your own, or you are working reduced hours, you may be eligible for unemployment insurance benefits.

You may file an Unemployment Insurance Claim online at uicclaimant.mt.gov.

To file a claim you will need:

- Dates of employment, the business name, address, and phone number of all employers you have worked for in the last 18 months.

If you wish to receive your benefits via Direct Deposit:

- You will need your account number and bank routing number.

If you are an ex-military member:

- You will need to provide a copy of your DD214, Member Copy 4.

If you are not a U.S. Citizen:

- Alien registration card number and expiration date.

If you obtain work through a union:

- The name and local number of your union hall.

If you are a federal employee or were employed by the federal government within the last 18 months:

- Your SF-8 or SF-50 may assist you in filing your claim.

Unemployment insurance claims may also be filed by contacting the Claims Processing Center at (406) 444-2545.

ANNA MARTIN
ADVANTAGE MEDICAL PROFESSIONAL
3340 SEVERN AVE STE 320
METAIRIE LA 70002-7410