

California

(Part 1 of 2)

Labor Law Postings

Must be posted in a conspicuous place for convenient viewing by all employees and applicants.



Guaranteed protection against changing laws.

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TIME OFF FOR VOTING

TIME OFF TO VOTE

POLLS ARE OPEN FROM 7:00 A.M.
TO 8:00 P.M. EACH ELECTION DAY

If you are scheduled to be at work during that time and you do not have sufficient time off outside of working hours to vote at a statewide election, California law allows you to take up to two hours off to vote, without losing pay.

You may take as much time as you need to vote, but only two hours of that time will be paid.

Your time off for voting can be only at the beginning or end of your work week. You may take the most free time for voting and the least time off from your regular working shift, unless your employer otherwise arranges with your employer.

If three days before the election you think you will need time off to vote, you must notify your employer at least two working days prior to the election.

ACCESS TO MEDICAL/EXPOSURE RECORDS

ACCESS TO MEDICAL AND EXPOSURE RECORDS

www.dir.ca.gov

BY CAL/OSHA REGULATION
GENERAL INDUSTRY SAFETY ORDER 3204 -
YOU HAVE THE RIGHT TO SEE AND COPY:

- Your medical records and records of exposure to toxic substances or harmful physical agents.
- Records of exposure to toxic substances or harmful physical agents of other employees with work conditions similar to yours.
- Safety Data Sheets (SDS) or other information that exists for chemicals or substances used in the workplace, or which employees may be exposed.

THESE RECORDS ARE AVAILABLE AT: _____

(Location)

FROM: _____

(Person Responsible)

A COPY OF THE GENERAL INDUSTRY SAFETY ORDER 3204 IS AVAILABLE FROM: _____

The above information satisfies the requirements of GISO 3204(g), which may be fulfilled by posting this placard in the workplace, or by any similar method the employer chooses.

State of California
Department of Industrial Relations
Division of Occupational Safety and Health
1055 Clay Street, Ste. 1901, Oakland, CA 94612
Phone: (510) 288-7037
Fax: (510) 288-7037

UNEMPLOYMENT INSURANCE

Notice to Employees:



Employment Development
Department (EDD)
State of California

THIS EMPLOYER IS REGISTERED WITH THE EMPLOYMENT DEVELOPMENT DEPARTMENT (EDD) AS REQUIRED BY THE CALIFORNIA UNEMPLOYMENT INSURANCE CODE AND IS REPORTING WAGE CREDITS TO THE EDD THAT ARE BEING ACCUMULATED FOR YOU TO BE USED AS A BASIS FOR:

Unemployment Insurance

(Entered by employee's name)

Unemployment Insurance (UI) is paid for by your employer and provides partial income replacement when you are unemployed or your hours are reduced due to no fault of your own. To claim UI benefits you must also meet all UI eligibility requirements, including that you must be available for work and searching for work.

How to File a UI Claim

Use one of the following methods:

- **Online:** UI Online™ is the fastest and most convenient way to file your UI claim. Visit www.edd.ca.gov/UI/Online to get started.
- **Phone:** Call 1-800-326-8937, Monday through Friday from 8 a.m. to 12 noon (Pacific Standard Time) except during state holidays.

English 1-800-300-5616 | Cantonese 1-800-547-3506 | Vietnamese 1-800-547-2058

Spanish 1-800-326-8937 | Mandarin 1-866-303-0706 | TTY 1-800-815-9387

* Fax or Mail: When accessing UI Online to file a new claim, sometimes you will be prompted to fax or mail your application to the EDD. If this occurs, enter the fax number listed on the form. A TTY will display. For faster and more secure processing, fax the completed form to the number listed on the form.

If mailing your UI application, use the form and allow additional time for processing.

Important: Waiting to file your UI claim may delay benefit payments.

Disability Insurance

(funded entirely by employees' contributions)

Disability Insurance (DI) is funded by employees' contributions and provides partial wage replacement benefits to eligible employees who are unable to work due to a non-work-related illness, injury, pregnancy, or disability.

Employers must register under the Disability Insurance Provisions. DI 2515 brochure, to newly hired employees and to each employee who is unable to work due to a non-work-related illness, injury, pregnancy, or disability.

How to File a New DI Claim

Use one of the following methods:

- **Online:** SDI Online™ is the fastest and most convenient way to file your claim. Visit www.edd.ca.gov/SDI/Online to get started.
- **Mail:** File a claim with the EDD by mail, complete and submit a *Claim for Disability Insurance (DI) Benefits*, DE 5301 form. You can obtain a paper claim form from your employer, physician/practitioner, visiting a State Disability Insurance office, online at www.edd.ca.gov/Forms, or by calling 1-800-480-3287.

Note: If your employer maintains an approved Voluntary Plan for DI coverage, contact your employer for assistance.

For more information about DI, visit www.edd.ca.gov/disability or call 1-800-767-7075.

State government employees should call 1-866-352-7675. TTY (for deaf or hearing-impaired individuals only) is available at 1-800-563-2441.

Important: Waiting to file your UI claim may delay benefit payments.

Paid Family Leave

(funded entirely by employees' contributions)

Paid Family Leave (PFL) is funded by employees' contributions and provides partial wage replacement benefits to eligible Californians who need time off work to care for seriously ill child, parent, parent-in-law, grandparent, sibling, spouse, or registered domestic partner. Benefits are also available to parents who need time off work bond with their newborn child or to care for a seriously ill child, parent, parent-in-law, grandparent, sibling, spouse, or registered domestic partner. Benefits are also available to parents who need time off work to care for a seriously ill child, parent, parent-in-law, grandparent, sibling, spouse, or registered domestic partner.

Employers shall make available on a timely and reasonable basis a safety data sheet on each hazardous substance in the workplace upon request of an employee, an employee's representative, or a health and safety committee.

Employees shall have the right to access and review health and safety records of their employer.

Employers shall make available to employees records of toxic materials or harmful physical agents.

Employers shall make available to employees records of exposure to potentially toxic materials or harmful physical agents.

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